

THE REPUBLIC OF UGANDA
IN THE MATTER OF THE COMPANIES ACT CAP 106
IN THE MATTER OF UGANDA COFFEE FEDERATION LIMITED
(A Company Limited by Guarantee)
NOTICE OF EXTRAORDINARY GENERAL MEETING

Date: 12th February 2025

Time: 10:00am

Venue: Online

Google meet link:

<https://us02web.zoom.us/j/89705670004?pwd=j1ZQXJauhR0JECUGByKcNBCZKm3X1k.1>

Meeting ID: 897 0567 0004

Passcode: 478813

TO: ALL MEMBERS OF THE UGANDA COFFEE FEDERATION LIMITED

UGANDA COFFEE FEDERATION LIMITED ("Federation") here by gives all its members **Notice that an Extraordinary General Meeting (EGM)** will be held on the 12th of February 2025 (date) at 10:00 am (EAR).

TAKE NOTICE that this meeting shall deliberate and resolve on the following matters of significant importance to the Federation.

AGENDA:

1. Reinstatement or Removal of Struck-Off Members

To deliberate on the obligation of member companies that were struck-off the Companies Register at the Uganda Registration Services Bureau (URSB) to:

- Take immediate steps to comply with the applicable laws by updating their respective individual corporate compliance filings with the Companies Register, or
- Remove from the Federation's Members' Register those members not that fail to comply with applicable laws.

2. Declaration of Membership Intent

To require all members to formally declare whether they remain interested in being part of the Federation and committed to its objectives.

3. **Data Compliance and Member Updates**

To deliberate on the necessity for interested members to:

- Ensure compliance with URSB registration requirements.
- Update their data as part of URSB's compliance obligations within 14 days of passing the resolution.
- Pass a resolution to remove non-compliant members who fail to adhere to these requirements within the stipulated timeframe.

4. **Amendment of the Memorandum and Articles of Association**

To propose and pass a resolution to amend the Federation's Memorandum and Articles of Association to:

- Reflect the removal of non-compliant members.
- Incorporate other necessary changes to ensure smooth operations and compliance with legal and regulatory requirements.
- Adopt good governance practices to support the reporting and implementation of the Organisation's objectives.

Your attendance and participation are crucial to the success of this meeting and the future of the Federation.

Please confirm your attendance by contacting the organisation via the email: ucf@ugandacoffeetrade.com and telephone no 0704 588839 no later than 6th February 2025.

Dated this 18th day of January 2025.

BY ORDER OF THE BOARD



ROBERT BYARUHANGA

Director

Uganda Coffee Federation Limited